

## Staff concern reporting form

**Name:**

**Email:**

**Contact Phone Number:**

We will deal with your information within our confidentiality policy, but we may need to contact you regarding your concerns and would therefore ask that you provide us with your contact details. If you are unable to or do not wish to provide these details, this may impact on what we can do with the information you have given to us. Any reports will be dealt with in line with our internal HR policy.

**Nature of your concern:**

- I have a safeguarding concern
- I need to raise a complaint
- I require some information, advice and guidance
- I am unsure who I need to contact
- Other

**Please give brief details of your concern below (Please include the staff members name, if known)**

GDPR and information sharing

Our data protection and the information sharing policy describes how we will collect and use your data in accordance with The General Data Protection Regulation 2016/679.